## Roma Education Fund Hungary

Special Purpose Financial Information for the Board of Trustees and the donors of the Foundation

# MOORE STEPHENS HEZICOMP KFT.

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#### INDEPENDENT AUDITOR'S REPORT

On the special purpose financial information of Roma Education Fund Hungary

Reg. no.: 9793

Address: H-1066 Budapest Teréz krt. 46

To the Board of Directors of Roma Education Fund Hungary

We have audited the accompanying special purpose financial information of Roma Education Fund Hungary (hereinafter: 'Foundation'), including a balance sheet as of 31 December 2014 – in which the total assets and total liabilities are EUR 1,011,508 the loss for the year is EUR (85,363) –, and the related statement of income and expenditure and a summary of significant accounting policies and other explanatory notes.

#### Management's Responsibility for the Special Purpose Financial Information

Management is responsible for the preparation and presentation of this special purpose financial information in accordance with policies and instructions contained in REF's Accountancy Policy and for such internal control as management determines is necessary to enable the preparation of the special purpose financial information that is free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express an opinion on this special purpose financial information based on our audit. We conducted our audit in accordance with International Standards on Auditing. International Standards on Auditing require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance whether the special purpose financial information is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial information. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the special purpose financial information, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and presentation of the special purpose financial information in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates, if any, made by management, as well as evaluating the overall presentation of the special purpose financial information.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### Opinion

In our opinion, the accompanying special purpose financial information for Roma Education Fund Hungary as of 31 December 2014 and for the year then ended has been prepared, in all material respects, in accordance with the policies and instructions contained in the REF's Accountancy Policy.

#### Restriction on Use and Distribution

This special purpose financial information has been prepared for purposes of providing information to the Board of Trustees with a yearly financial report in EUR financial data of the Foundation. As a result, the special purpose financial information may not be suitable for any another purpose.

This audit report issued on the attached special purpose financial information has been prepared solely for the Foundation and its donors for the above-mentioned purpose, and shall not be used for any other purpose, and shall not be published or shall not be referred to in full or in part without our prior written consent.

Budapest, 3 March 2015

Imre Herczeg

Moore Stephens Hezicomp Kft.

H-1146 Budapest, Hermina út 17

Chamber's registry no.: 001490

Imre Herczeg

Member of Chamber of Auditors'

Chamber's membership no.: 005287

## Roma Education Fund Hungary (ROA)

## Balance Sheet as of December 31, 2014

296.91

314.89

REF Hungary REF Hungary

	2013	2014
	EUR	EUR
Cook at books	27,759	221,280
Cash at banks	27,737	221,200
Time deposits Receivables	47,500	36,099
Loan to REF Romania	319,999	675,000
Inventories	6,766	8,387
Securities	2,7 00	-
Other current assets	30,396	47,194
Total current assets	432,420	987,960
Recoverable Grants	₩.	_
Long term loan to Roma Education Fund, Romania	· •	-
Intangible assets	22,074	11,299
Tangible assets	16,887	12,249
Financial investments		
Total long term assets	38,961	23,548
Total assets	471,381	1,011,508
Liabilities	69,307	96,952
Accrued expenses and deferred income	7,278	107,702
Provisions for projects granted	7,270	107,702
Loan from Council of Europe Development Bank	319,999	820,000
Total liabilities and provisions	396,584	1,024,654
Foundation capital as of December 31	74,797	-13,146
Total liabilities and foundation capital	471,381	1,011,508

March 3, 2015

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Representative

## **ROMA EDUCATION FUND Hungary (ROA)**

## Statement of Income and Expenditure 2014

Statement of income and expenditure 2014		308.66
	296.92	300.00
	REF Hungary	REF Hungary
_	2013	2014
	EUR	EUR
INCOME	-	
Donations received from third parties	87,255	644,100
Donations received from REF Switzerland	925,556	1,085,625
Project Support and other Program Refund	46,411	0
Other income	3,882	3,058
Interest Income	714	839
Gain on Foreign Exchange	5,261	13,941
Total Income	1,069,079	1,747,563
EXPENDITURE		
Project Support Program	6,160	90,159
Tertiary Scholarships	207,390	345,253
EU Roma pilot-A Good Start and complimentary projects	99,676	5,986
Communications	92,163	84,196
Policy development and capacity building	336,891	256,097
International family project	4,698	· <del>-</del>
REF Romania- Equal opportunities	29,792	₩
REF Romania and its partners capacity building	1,650	11,075
REF Romania - Ready, Set, Go		3,865
Progress project in Slovakia	5,933	•
Konik Camp project in Montenegro	180,180	273,947
Progress project in Slovakia	**	29,922
UNICEF	•	16,851
Medjimure project		14,719
Velux project	-	50,443
OSCE-TARI project	*	72,095
Grant to REF Slovakia (VELUX project)	~	16,403
Funding capital of REF Slovakia		6,616
Totaling dapital of NET Glovania		•
Total Pograms and Grants	964,533	1,277,627
Administrative expenses	459,413	554,275
Loss on recoverable grants	0	0
Losses on foreign exchange	2,276	1,024
Total Expenditure	1,426,222	1,832,926
Excess of income over expenditure	(357,143)	(85,363)

March 3, 201
Representative

# Roma Education Fund Hungary (ROA) Notes to the Financial Statements 2014 and 2013

#### I. Financial organization

#### Organization Roma Education Fund (REF)

The Roma Education Fund entities are established as legally separate foundations in Switzerland, Hungary and Romania respectively. The three Roma Education Fund entities work together based on a memorandum of understanding signed by each entity. Each country Foundation has its separate board with independent members for their decisions. These boards engaged in Switzerland and Hungary a company called AdminGroup as their independent bookkeepers. Furthermore AdminGroup Ltd. in Hungary established an expense coding system to ensure cost analysis among the several programs of the Roma Education Funds and supports the Foundations with several consultations in their financial operations.

#### **Establishment of Roma Education Fund**

Roma Education Fund Switzerland was established in 2005 Roma Education Fund Hungary was established in 2006 Roma Education Fund Romania was established in 2009 Roma Education Fund Slovakia was established in 2014

Roma Education Fund Hungary opened a branch office in 2013 in Serbia and Montenegro, whose figures are presented in Roma Education Fund Hungary's books.

### II. REF Accounting principles

#### GENERAL TERMS

The books are basically maintained in local currency as of legal requirement and translated into EUR. To compare and for a better understanding these financial statements are presented in EUR.

#### **Currency Translation**

All resulting unrealized and realized gains and losses from currency translations are recorded in a separate position in the statement of income and expenditure. All local currency positions in the profit and loss statement of REF Hungary shall be translated from HUF into EUR at the yearly average exchange rate of HUF/EUR. All balance sheet positions at year end are translated at the year-end rate of HUF/EUR. All exchange rates are based on a publication of the Hungarian National Bank.

#### **Reporting Period**

The business and reporting period is defined on a yearly basis, starting at January 1 and ending at December 31.

#### Comparability with prior year

Financial statements have to present the prior year and the actual reporting period from January 1, to December 31. Major errors from previous years have to be restated and presented. Errors shall be construed as major in our cases if, in the year when discovered by the audit the aggregate amounts

of all error (either negative or positive) for the same year and after effect thereof "increasing or decreasing the equity" exceed 2% of the balance sheet total of the financial year audited.

#### INCOME

#### **Donations Received**

The donation income has to be recognized at nominal value when received. The promised donation income is not allowed to be recorded for prudency reasons, which means, that the donation income has to be presented on a cash basis.

#### Interest Income

The interest income has to be recorded and timely appointed by using the effective received interest rates by banks.

#### **EXPENSES**

#### **Programs and Grants**

The program and grant expenses paid have to be recognized at nominal value. Already known costs have to be accrued. The grants at the Project Support Program and Tertiary Scholarships have to be presented at the actual year on total contractual value while other program related expenses on the value they are paid.

#### Administrative expenses

This includes administrative expenses of the operation, capital & equipment, contractors, HR related expenses of the administrative staff and their travel expenditures which do not directly belongs to the projects. The administrative expenses have to be recognized at nominal value. Already known costs have to be accrued.

#### Partner expenses

If REF is a main project leader (direct contract with the donor) and channels funds to Partners all expenses relates to Partners have to be presented as REF expenditure in the financial statement due to the fact that REF is in charge of reporting the entire project cost.

#### **BALANCE SHEET**

#### Intangible and tangible asset valuation, depreciation accounting principles

Tangible and intangible assets are carried at their costs less depreciation and any accumulated impairment loss.

The useful life of of tangible assests is determined by a life cycle of 3 years.

The useful life of property rights is determined by a life cycle of 6 years. .

The useful life of an intellectual product is determined by a life cycle of 3 years.

The depreciable amount of a depreciable asset is allocated on a systematic basis using straight line method to each accounting period during the useful life of the asset.

The fixed assets above a certain value is accounted as depreciation in lump sum when it started to use.

The foundation applies extraordinary depreciation by devaluation when the asset is permanently reduced because it has become redundant and/or damaged. (No use the revaluation model of assets.)

#### Receivables valuation

Receivables are valued on book value, except the receivables recorded in foreign currency.

Valuation rules of foreign currency receivables and liabilities:

- Receivables and liabilities maintained in foreign currency are recorded on the exchange rate of the transaction day and revalued on the exchange rates published by the respective National Bank of the balance sheet date.
- -If the receivables are not expected to be recovered on basis of individual rating and this is enduring and significant in this case impairment loss is recognised. In the case of small amount receivables considered per debtor are applied in accordance with the accounting Act in percent impairment.

#### **Provisioning**

The following risks are evaluated in case of receivables:

- o Risk of the country where the loan was provided (including political risk)
- o Risk of the partner
- Risk of the transaction such as:
  - In case of ESF related loans, the capacity of the Management Authority (MA)
  - Probability of Reimbursement Request rejection based on MA evaluation
  - How cash flow problems can jeopardize to reach minimal indicators which can precipitate project termination by MA

Revolving loans provided by the foundation is monitored by the management every 6 months with evaluation sheet including action proposal as well.

I Necessary provisions (if any) are done under natioanl rules.

#### **Deferred costs**

Costs are accrued actively which has emerged until the balance sheet date but not relates the activities of the year.

#### **Accrued costs**

Costs are accrued which are recognised until the balance sheet preparation and relates the activities of the year.

Details to the Statement of Income and Expenditure

Details on Donations received from third parties 2009 - 2014

( <b>Q</b> ( ( )	1		1	7707	3	1	53
	Eur	Eur	Eur	Eur	Eur	Eur	Eur
American House Foundation		y .		4,902	5,112	1	10,014
Ministry of Slovak Republic			,	* 4	(	5,955	5,955
Ministry of Human and Minorities Montenegro		•		t	•	76,242	76,242
OSCE	*	ı		ı	•	46,313	46,313
Villum Fonden	ı	•		1	•	92,435	92,435
FER (REF Romania)	ı	•	*	t	ŧ	44,709	44,709
Bernard Van Leer Foundation	ŧ	,	260,918	68,448	•	68,111	397,477
European Commission - DGREGIO	•	956,555	717,244	236,195	•	,	1,909,994
Fundación Secretariado Gitano (FSG)	ì	ì	•	900'9	1	1	900′9
SandorDemjanFoundation	ı	•	250,000	r	,	•	250,000
TempusFoundation	1,067	2,025	1,001	788	192	t	5,073
UnitedNationsDevelopmentProgramme(UNDP)	1	1	1,732	,	*	•	1,732
WorldBankIBRD	ŧ	6,385	•	8,184	*		14,569
Help-HilfezurSelbsthilfee.V	<b>)</b> .	f	,	113,537	70,827	283,934	468,298
Otherdonorsindividuals	đ	•	•	,	11,124	26,401	37,525
Totaldonationsreceivedfrom3rdparties	1,067	964,965	1,230,895	438,060	87,255	644,100	3,366,342
REFSwitzerland	1,055,693	1,200,000	1,099,388	1,034,832	925,556	1,085,625	6,401,094
Total donation Income	1,056,760	2,164,965	2,330,283	1,472,892	1,012,811	1,729,725	9,767,436

#### 1 Project Support Program Refund

When projects conclude, they are reviewed, mostly by external parties with documentation in a compulsory report. If not all the funds were used they will be refunded to the Roma Education Fund. The refund means accrual reversal of that amount of the grant that was contracted but not paid and/or actual refund of the grant, which already transferred to the grantee.

#### 2 Project Support Program

The target of this project is to provide grants for initiatives by governmental and non-governmental agencies in the Decade of Roma Inclusion countries at all education levels. This position contains the accumulated costs of this year.

#### 3 Tertiary Scholarships

The target of this project is to provide scholarship for tertiary level Roma students. This position contains the accumulated costs of this year. The Program consists of five components:

- Roma Memorial University Scholarship Program (RMUSP).
- Law and Humanities Program (LHP)
- Roma Health Scholarship Program (RHSP)
- Interregional Scholarship Scheme (RISP)
- Professional Development Fund (PDF)
  - 4 EU Roma Pilot A Good Start and complimentary projects

The target of this project is to to ensure that all Romani and other poor and excluded children have access to quality ECEC services in 16 localities in rural and urban localities of the most deprived settlements in FYR Macedonia, Hungary, Romania, and Slovakia will run until approximately the end of 2012. This position contains the accumulated costs of this year.

#### 5 Konik Camp project in Montenegro

This is an Assistance Programme for integration and return of I/DPs and residents of Konik camp in which REF implements the educational component thorugh early childhood development programs.

#### 6 Communication

REF's Communications promotes the exchange of knowledge and experiences, and communicating information on policies and programs that support Roma inclusion in education systems and represents one of the major pillars of REF's activities through conferences, workshops, and publications. This position contains the accumulated costs of this year.

#### 7 Policy Development and Capacity Building

The target of this project is to support studies, technical assistance, strategy development, and learning activities to strengthen dialogue with governments and civil society on education reform and Roma inclusion. This position contains the accumulated costs of this year.

#### 8 International Family Project

The target of this project is to support networking and knowledge sharing on education issues that arise in family environments in Roma Decade and other European countries and will run until approximately the end of 2013. This position contains the accumulated costs of this year.

#### 9 REF Romania— Equal Opportunities

The target of this project is to increase school success rates for 1,250 Romani children in urban and rural areas and, children and their families have benefitted from the complex intervention package aimed to support school retention and to improve learning outcomes. The project will run until approximately the end of 2013. This position contains the accumulated costs of this year.

#### 10 REF Romania — The "Ready, Set, Go!

Increasing Early Childhood Development Outcomes for Roma Children" targets early childhood development outcomes for some 1,400 Roma children residing in six of Romania's most disadvantaged counties with the highest absolute number and highest share of Roma population of preschool age. The project is supported by a grant from Norway through the Norwegian Financial Mechanism 2009-2014, in the framework of the RO 25 Poverty Alleviation Programme in Romania. The total grant amount is EUR 2.43 million.

#### 11 REF Romania and its partners capacity building

The target of this project is to provide capacity building and financial support for REF Romania and its partners for those activities, which are necessary for project implementation but not covered by ESF. The program will run until approximately the end of 2016. This position contains the accumulated costs of this year.

#### 12 Progress project in Slovakia

The project aims Investing in early childhood - promoting innovation and social integration of Roma in Slovakia. REF has an adovacy role in order to share its experience and knowledge on early childhood development. This position contains the accumulated costs of this year

#### 13 UNICEF project

The project aims to supprt desegregation of Roma Children Education and Improved Data Collection on Roma Children in Moldova in collaboration with Bulgaria and Serbia. This position contains the accumulated costs of this year

#### 14 Medjimure Project

The project aims to support the Integration of disadvantaged groups in regular education system in Medimurje County in Croatia. This position contains the accumulated costs of this year

#### 15 Velux Project

The project aims to support the increase the number of female kindergarten teachers and nurseries of Roma origin in the regions of Czech Republic, Hungary, and Slovakia with high numbers of Roma residents. This position contains the accumulated costs of this year. The program will run until approximately the end of 2022.

#### 16 OSCE TARI Project

The project aims to support to decrease dropout rate among Romani secondary school students at risk of dropping out in three main regions of Serbia. This position contains the accumulated costs of this year. The program will run until approximately the end of 2015.

## DetailstotheBalanceSheet

Cash at banks		
	2013	2014
	Eur	Eur
Petty cash	536	178
Cash at bank	27,223	221,102
TotalCashandBank	27,759	221,280
Receivables		
	2013	2014
	Eur	Eur
Receivables from employees	8,615	11,382
Advances to suppliers	23,411	24,329
Other receivables	15,474	388
TotalReceivables	47,500	36,099
Other summer to a control		
Other current assets		
	2013	2014
	2013 Eur	Eur
Prepaid insurance	29,123	27,676
Prepaid insulance Prepaid rentalfee	23,123	12,601
Other	1,273	6,917
Total Other current assets	30,396	47,194
iotai other turrent assets	30,390	47,134
Tangible assets		
,		
	2013	2014
	Eur	Eur
Office remodelling	9,885	9,321
Office equipments	121,080	116,825
Accumulated depreciation	(114,078)	(113,897)
Total Tangible assets	16,887	12,249
Intangible assets	•	
	2013	2014
	Eur	Eur
Softwares and rights	50,625	49,735
Accumulated depreciation	(28,551)	(38,436)
Total Intangible assets	22,074	11,299

#### Liabilities

	2013	2014
	Eur	Eur
Suppliers	32,656	31,932
Payroll and related taxes	36,651	65,020
Total Liabilities	69,307	96,952
Accrued expenses		
	2013	2014
	Eur	Eur
Audit fee	2,526	4,113
Accrued donation expense	~	74,332
Other accrued expenses	4,752	29,257
Total Accrued expenses	7,278	107,702

#### Other informations

#### Guaranties

Roma Education Fund Hungary (REFHungary) as a borrower entered into a framework loan agreement of Eur 1,500,000 with Council of Europe Development Bank. The specific objective of the loan is to bridge cashflow gaps of Roma Education Fund Hungary's partners coused by significant delays in payments made from European Structural Funds. REF Hungary received an undertaking of Eur 1,500,000 from Foundation Open Society Institute for the purpose of financing the loan repayment if any partner fails repaying bridge financing received from REF Hungary.

March 3,2015

Representative